

## AGENDA

Join Zoom Meeting:

<https://us02web.zoom.us/j/87233569988>

Meeting ID: 872 3356 9988 Passcode: 890061

By call-in: 1 (301) 715-8592

1. **Call to Order**
  - a. Call to Order, Roll Call – *Chair O’Brien, Ruth Emerick* 7:00 – 7:05
  - b. \*Vote to Allow Electronic Participation, if needed – *Chair O’Brien, Ruth Emerick*
2. **Matters from the Public**
  - a. Comments by the public are limited to no more than 2 minutes per person. 7:05 – 7:10
  - b. Comments provided via email, online, website, etc. (*Read by Ruth Emerick*)
3. **Presentations**
  - a. Regional Housing Study Presentation – *Laurie Jean Talun, TJPDC, Mel Jones, Virginia Center for Housing Research, Jonathan Knopf, HousingForward Virginia* 7:10 – 7:25
4. **\*Consent Agenda – Chair O’Brien** 7:25 – 7:30
  - a. \*Minutes of May 1, 2025, Meeting
  - b. \*Minutes of May 1, 2025, Closed Session
  - c. \*April Financial Reports
    - i. April Dashboard Report
    - ii. April Consolidated Profit & Loss Statement
    - iii. April Balance Sheet
    - iv. April Accrued Revenue Report
  - d. \*Employee Handbook Revisions (Approved by Finance/Executive Committee 5.1.2025)
  - e. \*Financial Management Policy Revisions (Approved by Finance/Executive Committee 5.1.2025)
5. **\*Old Business**
  - a. \*Hazard Mitigation Planning Grant – Presentation, Resolution, Inter-Governmental Review – *Isabella O’Brien* 7:30 – 7:40
  - b. \*Safe Streets and Roads for All Safety Action Plan, Staff Memo, Resolution – *Christine Jacobs* 7:40 – 7:45
  - c. \*Election of TJPDC Officers – *Tony O’Brien* 7:45 – 7:55
    - i. Nomination Committee’s Recommended Slate:
      - i. Keith Smith, Fluvanna County, Chair
      - ii. Michael Payne, City of Charlottesville, Vice-Chair
      - iii. Phil D’Oronzio, City of Charlottesville, Treasurer
      - iv. Christine Jacobs, TJPDC, Secretary
  - d. \*FY26 Operating Budget Totals, Local Contributions, Revenues – *Christine Jacobs* 7:55 – 8:10
    - i. Staff Memo and Resolution
6. **\*New Business**
  - a. \*Authorization to Sign – *Christine Jacobs* 8:10 – 8:15
    - i. Virginia Department of Rail and Public Transportation (DRPT) Master Agreement and Resolution
    - ii. FFY25 Annual Federal Transit Administration (FTA) Certifications and Assurances
  - b. \*TJPDC Revised Financial Targets – *Christine Jacobs* 8:15 – 8:25



**7. Executive Director's Report** 8:25 – 8:30

- a. Monthly Report – *Christine Jacobs*

**8. Other Business**

- a. Roundtable Discussion by Jurisdiction 8:30 – 8:55

- b. Next Meeting – No July Meeting  
August 7, 2025, 7:00 pm

Items for next meeting:

- i. Virtual Meeting Policy
- ii. Conflict of Interest Policy
- iii. Housing Preservation Grant Pre-Application Approval and Intergovernmental Review (IGR) with Resolution for Approval
- iv. Area Types for Smart Scale – Rural Areas

**9. \*ADJOURN** 8:55

*\* Designates Items to be Voted On*

| TJPD Commissioners        |                         |
|---------------------------|-------------------------|
| Ned Gallaway              | Albemarle County        |
| Mike Pruitt               | Albemarle County        |
| Tony O'Brien, Chair       | Fluvanna County         |
| Keith Smith, Treasurer    | Fluvanna County         |
| Tim Goolsby               | Greene County           |
| James Higgins             | Greene County           |
| Tommy Barlow              | Louisa County           |
| Manning Woodward          | Louisa County           |
| Jesse Rutherford          | Nelson County           |
| Ernie Reed                | Nelson County           |
| Michael Payne, Vice Chair | City of Charlottesville |
| Philip d'Oronzio          | City of Charlottesville |

| <b>TJPDC Staff</b>  |                                    |
|---------------------|------------------------------------|
| Christine Jacobs    | Executive Director                 |
| David Blount        | Deputy Director                    |
| Ruth Emerick        | Chief Operating Officer            |
| Laura Greene        | Finance and HR Director            |
| Taylor Jenkins      | Director of Transportation         |
| Lucinda Shannon     | Senior Regional Planner            |
| Sara Pennington     | TDM Program Manager                |
| Laurie Jean Talun   | Regional Program Manager           |
| Logan Ende          | Regional Housing Planner II        |
| Lori Allshouse      | VATI Program Director              |
| Joe Klodzinski      | VATI Administrative Assistant      |
| Gorjan Gjorgjievski | Regional Transportation Planner II |
| Isabella O'Brien    | Regional Environmental Planner II  |
| Sarah Simba         | Regional Transportation Planner II |
| Otis Collier        | BRCTB Compliance Agent             |
| Gretchen Thomas     | Administrative Assistant           |
| Sarah Richardson    | PATH Transportation Assistant      |
| Igor Kalina         | PATH Transportation Counselor      |
| Kaiden Pritchett    | AmeriCorps VISTA Member – Housing  |

*TJPDC fully complies with Title VI of the Civil Rights Act of 1964 in all programs and activities. TJPDC provides reasonable accommodations for persons who require special assistance to participate in public involvement opportunities. For more information, to request language translation or other accommodations, or to obtain a Discrimination Complaint Form, contact Lucinda Shannon at (434) 979-7310, [ishannon@tjpd.org](mailto:ishannon@tjpd.org) or visit the website [www.tjpd.org](http://www.tjpd.org).*